



GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY
APPLICATION FOR ADMISSION OF STUDENTS WITH FOREIGN
QUALIFICATIONS FOR THE ACADEMIC YEAR 2025/2026

Degree Programme Applying for:

(IN BLOCK CAPITALS)

01. Full Name of Applicant :

02. Name with Initials :

03. Permanent Address to which
correspondence should be sent:

04. (a) Country of Citizenship:

(b) Country of Birth :

05. (a) Date of Birth :

 (b) Age

(As at 31.10.2025)

06. (a) Civil Status :

 (b) Sex :

07. Passport Number :

08. E-mail Address :

(Please type)

09. Period of Study abroad :

(Sri Lankan expatriates should have studied abroad for a period of not less than three academic years immediately prior to sitting the qualifying examination).

10. Particulars of Educational Qualifications (certified copies of certificates and transcripts in English should be annexed).

Year of Examination	Examination equivalent to Advanced Level	Subjects Offered and Grades Obtained	Awarding Body

11. State whether you are eligible for the Admission to a State University in your Country

Yes	No

12. * English Language Proficiency:
Results obtained / score of any language test taken:
(Enclose certified copies of certificates)

TOEFL	
IELTS	
SAT	

* When the medium of instruction in Advanced Level is other than English.

Grade obtained for English subject at an Advanced Level Examination
(Cambridge, Edexcel or equivalent foreign examination)

13. Any other relevant qualifications obtained by you:

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14. (a) Father's Name, Occupation and address of his employer :

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Father's email address:

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Tel: Local

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Mobile

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- (b) Mother's Name, Occupation and address of her employer :

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Mother's email address:

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Tel: Local

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Mobile

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15. Give the Names & Addresses of two non-related persons of good standing in your own country who could, from their personal knowledge, attest your character, academic background and capacity to undertake the study.

Tel :

Tel :

16. If you are a non-Sri Lankan and know of any Sri Lankan citizen permanently residing in Sri Lanka who could act as your referee, mention the Name and Address :

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17. Specify how much funds would be available to you whilst in Sri Lanka, and the source of such funds. Documentary evidence [such as a original letter from a bank or funding agency] should be attached:

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I certify that the information provided by me in this application is true and accurate.

I am aware that my application will be rejected, if any information contained herein is found to be false or inaccurate before my admission to General Sir John Kotelawala Defence University, Sri Lanka, and further, that I am liable to be dismissed from the University concerned at any time in the event of such disclosure being made after my admission.

Date :

.....
Signature of Applicant

CHECK LIST FOR DOCUMENTS TO BE SUBMITTED ALONG WITH THE APPLICATION

1. Failure to send the following documents along with the duly completed application form will result in the rejection of the application

For Candidates with Sri Lankan Passports

- a. Applicants are required to confirm the qualifications equivalent to Cambridge, Edexcel Advanced Level (except AQA examination) by a letter through the institution (Verification available at www.enic.org.uk) with application.
- b. Advanced Level Certificates & Statement of Results certified by the **relevant Examinations Board.**
- c. Ordinary Level Certificate & Statement of Results certified by the **relevant Examinations Board.**
- d. Certified copies of the candidate's passports (with visa) covering the period studied abroad
- e. Originals of the Foreign School Leaving Certificates of the candidate covering the period studied abroad.
- f. Certified copy of the candidate's Birth Certificate.
- g. Originals of the Service Certificate/s of the Father/Mother/Guardian (only if parents expired) covering the period worked abroad.
- h. Certified copies of parents' / guardians' passports (with visa) covering the period worked abroad.
- i. Documentary evidences to prove that the Guardian has been legally appointed, if parents expired.
- j. Original letters issued by the banks stating the bank balances of the Father/mother/Guardian in relevant foreign currencies (currency of the relevant country they have/are worked/working) as documentary evidences in proof of the availability of sufficient funds.

- k. Certified copy of the certificate of Scholastic Aptitude Test (SAT) if the qualification considered is a high School Diploma.
- l. Certified copy of the certificate of test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS) if studied in a language other than English.
- m. Proof of the payment of US \$ 100 as Application Processing Fee:

For Candidates with Foreign Passports

- a. Applicants are required to confirm the qualifications equivalent to Cambridge, Edexcel Advanced Level (except AQA examination) by a letter through the institution (Verification available at www.enic.org.uk) with application.
 - b. Advanced Level Certificates & Statement of Results Certified by the **relevant Examination Board**.
 - c. Ordinary Level Certificate & Statement of Results certified by the **relevant Examinations Board**.
 - d. Original of the School Leaving Certificate from which the candidate sat the qualifying examination.
 - e. Certified copy of the candidate's Birth Certificate/National Identity card.
 - f. Certified copy of the candidate's Citizenship Certificate (if any).
 - g. Original letters issued by the banks stating the bank balances of the Father/mother/Guardian in relevant foreign currencies (currency of their own country) as documentary evidences in proof of the availability of sufficient funds.
 - h. Certified copy of the certificate of Scholastic Aptitude Test (SAT) if the qualification considered is a high School Diploma.
 - i. Certified copy of the certificate of Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS) if studied in a language other than English.
 - j. Proof of the Payment of US \$ 100 as Application Processing Fee.
2. Application fee will not be refunded in the event of a rejection of application.
 3. University has the exclusive right to shortlist the received application.
 4. Application will also subjected to rejection if:
 - a. The application is incomplete, incorrect or not clear.
 - b. There is an attempt to canvassing.
grandroyal.edu@gmail.com
 5. A scanned copy of the application (in PDF format) including all its attachments should also be forwarded to _____ on or before the closing date.
 6. University is not responsible for not notifying applicants who provide incorrect details.